

Bill No .:

INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR-721302 TRAVELLING ALLOWANCE BILL

Vr. No.:

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DEPAR	TURE	AR	RIVAL	N	ODE OF JOUR		ACTUAL	Tieles Ne
Station	Date & Time	Station	Date & Time	AIR/ RAIL/ Road	Class of Journey	No. of Fares & KMs	ACTUAL EXP. Amount	Ticket No REMARI
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						Contract of	60-24-80	
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			1.8		dimension		la minimum.	
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Certified lodging of An Adva bill. Certified Certified	that I was / iwas only at state expense of Rs that this claim is that I stayed	for journey of a not treated ense / at the of the not preferred from	as Guest my hal expense of the Gwas drawn by med to and from any	t atovernment of e for this purp	ans was India or anothe ose on	/ was not provid r organization. And is	ed with board a	agair
Establish	ment) which pro	vided me Bo	ard and Lodging	at sanctioned	tarrifs.		(Harrie	OI HO
			oved the journey					
Juntersigneu	by the Authorn	ty wno appro	oved the journey	y				
						Signa	ature of the Emp	lyee & D

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		Rs.	Rs.	
1.	Air / Train fare			AUDIT MEMO ENHANCEMENT
2.	Road travel in kilometers @			Checked and admitted for Rs
	(** Normal Institute TA Rule be allowed)			(Rupees
3.	Daily allowance claimed for			
	days @ per day	R. A.C.A.S.	agueg .	Objected to Rs.
				Reason for objection
	TOTAL:			
4.	Deduct TA Advance drawn			
	Bill No.			
	Dill INO.			
	Date			
5.	Other deduction			
	NET CLAIM:			Senior Auditor
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l cer and Rs Acco	tify that the above bill is in accordance with r is otherwise in order and passed for (Rupees buntant Assi (I	ules and regu tt. Registrar (/ Drawing Office	ulations) Acct.)	Countersigned Registrar Dy. Registra (Drawing Office
Accor	tify that the above bill is in accordance with r is otherwise in order and passed for (Rupees buntant Assi (I	ules and regulation to the second sec	SECTION Stamp	Countersigned Registrar Dy. Registrar (Drawing Office)